

**Proceedings of the Board of Education
Independent School District #2180
Regular Meeting #7
January 10, 2022
6:00 PM
MACCRAY Board Room**

Members Present: Lane Schwitters, Scott Ruitter, Tate Mueller, Carmel Thein, Julie Alsum, Deb Brandt
Others Present: Sherri Broderius, Superintendent; Judd Wheatley, HS Principal; Mitchell Kent, Elementary Principal, Kim Sandry, Business Manager, Denise Smith, Community Ed Director, Dan Hiemenz, ICS.

Chairman Julie Alsum called the meeting to order at 6:00 pm.
Pledge of Allegiance

Motion by Mueller, second by Brandt, to approve the agenda. Motion carried by unanimous vote.

Annual Reorganization:

Election of Officers:

Board Chair:

Nominations: Julie Alsum by Ruitter.
Alsum declared Board Chair.

Vice Chair:

Nomination: Ruitter by Alsum.
Ruitter declared Vice-Chair.

Clerk:

Nominations: Thein by Schwitters.
Thein declared Clerk.

Treasurer:

Nominations: Schwitters by Brandt.
Schwitters declared Treasurer.

Committee Appointments:

Motion by Thein, second by Brandt, to appoint the following board members to the committees as listed. Motion carried by unanimous vote.

Community Education: Deb Brandt
Continuing Education: Carmel Thein
District Advisory Committee: Tate Mueller
Facilities/Health and Safety: Tate Mueller, Julie Alsum, Carmel Thein
Finance/Negotiations: Julie Alsum, Scott Ruitter, Carmel Thein.
LCTN Governing Board: Julie Alsum
Legislative Liaison (MSBA/MREA): Deb Brandt
Transportation: Lane Schwitters, Tate Mueller
Meet and Confer: Lane Schwitters, Scott Ruitter

Board Compensation Rates:

Motion by Schwitters, second by Ruitter, to set the Board compensation rates as listed below. Motion carried by unanimous vote.

Regular Board meeting: \$100

Committee Meeting: \$75
Meetings over 4 hours: \$100
All Day Working Sessions: \$100
MSBA/MREA Workshops: \$75
MSBA/MREA Workshops over 4 hours: \$100
Chair: \$500
Clerk: \$100
Treasurer: \$100
Mileage: Federal Mileage Rate \$.585

Official Designation:

Motion by Brandt, second by Schwitters, to set the official designations as follows. Motion carried by unanimous vote.

Depositories: Citizen's Alliance Bank, MSDLAF
Meeting Dates: Second Monday of every month in the MACCRAY Board Room
Meeting Time: 6:00 pm
Official Newspaper: Clara City Herald
Notification Methods: MACCRAY website
Legal Counsel: Kennedy and Graven, Chartered

Signature Authorizations:

Motion by Mueller, second by Thein, to set the following signature authorizations as follows. Motion carried by unanimous vote.

Electronic Fund Transfers – Kim Sandry, Business Manager

- Cathy Schueler, Accounts Payable/Student Activities
- Nicole Kray Niemeyer Payroll/Purchasing
- Lane Schwitters, Treasurer
- Julie Alsum, Chair

All Other Accounts and CD's: Kim Sandry, Business Manager

- Cathy Schueler, Accounts Payable/Student Activities
- Nicole Kray Niemeyer, Payroll/Purchasing

Safe Keeping Investment Securities:

Motion by Schwitters, second by Mueller, to authorize the Business Manager to make investments in Federally insured/secured accounts which will yield the greatest interest rates and approve United Banker's Bank as Safe keeper of Citizen's Alliance Bank's pledged collateral as required by MN Statute 118A.03. Motion carried by unanimous vote.

Public Comment – Raymond Mayor, Ardell Tensen; Chippewa County Commissioner, Candace Jaenisch; Ron Schueler (Raymond Lions), Shirley Schueler (Raymond Legion Auxillary), Butch Steen (Raymond Rockets), Jessie Freese (Raymond Harvest Fest), Zachary Simons (Raymond Harvest Fest).

Approval of Consent Agenda:

Motion by Thein, second by Mueller, to approve the consent agenda as presented. Motion carried by unanimous vote.

Adoption of Minutes.
Approve the payment of bills and financial report.
Approve Tyler Anderson as JH GBB Coach.
Accept resignation of paraprofessional – S. Owen
Accept resignation of teacher – S. Hinrichs

Communications Reports:

Dan Hiemenz, ICS Construction Report.

Denise Smith, Comm. Ed: Update on Winter Activities, Upcoming activities.

Jim Trulock, Activities Report: (written) Update on Winter activities.

Mitchell Kent, Elem Report:

Judd Wheatley, HS Report:

Sherri Broderius, Supt.:

Discussion Items:

Business Items:

Motion by Brandt, second by Alsum, to approve the first and final reading of Policy 903 -OSHA Covid-19 ETS on Vaccination, Testing, and Face Coverings. Motion carried by 5-0 vote. Thein abstained.

Motion by Thein, second by Schwitters, to approve the updated MACCRAY Covid Decision Tree. Motion carried by unanimous vote.

Motion by Alsum, second by Brandt, to approve the Resolution for Partial Demolition of the MACCRAY East Building.

In favor : Brandt, Schwitters, Alsum, Ruitter, Thein, Mueller. Against: None.

Resolution passed and adopted.

Motion by Thein, second by Ruitter, to approve the Resolution for the Demolition of the MACCRAY West Building.

In favor: Thein, Ruitter, Alsum, Schwitters.

Against: Brandt, Mueller.

Resolution passed and adopted.

Motion by Schwitters, second by Brandt, directing administration to make recommendations for reduction in programs and positions and the reasons, therefore. Motion carried by unanimous vote.

Motion by Mueller, second by Ruitter, to change MACCRAY Driver's Education Class from a requirement for graduation to an elective .5 credit. Motion carried by unanimous vote.

Meetings and Workshops:

Regular Board Meeting, Feb. 14, 2022, Board Room, 6pm

Regular Board Meeting, March 14, 2022, Board Room, 6pm

Regular Board Meeting, April 11, 2022, Board Room, 6pm

Adjournment of Meeting

Motion by Thein, second by Mueller, for adjournment. Motion carried by unanimous vote. Meeting adjourned at 7:25 pm. Tour of new building addition.

Respectfully submitted,

Carmel Thein, Clerk

Kim Sandry

**EXTRACT OF MINUTES OF THE MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2180
MACCRAY PUBLIC SCHOOLS, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2180, MACCRAY Public Schools, Minnesota was held on the 10th day of January, 2022 at 6 p.m.

The following members were present: Alsum, Thein, Mueller, Ruiter, Brandt, Schwitters and the following members were absent: none.

Board Member Alsum introduced the following Resolution and moved its adoption:

**RESOLUTION DIRECTING ICS (THE DISTRICT'S PROGRAM MANAGER) TO
PROCEED WITH THE PREPARATION OF BID DOCUMENTS TO DECOMMISSION
AND DEMOLISH THE MAJORITY OF THE MACCRAY EAST ELEMENTARY
BUILDING LOCATED IN RAYMOND, MINNESOTA**

WHEREAS, on November 5, 2019, the Bond Referendum put forward by ISD #2180 MACCRAY Public Schools (the "District") was successfully passed by the voters within the District's boundaries; and

WHEREAS, part of the identified scope of the Bond Referendum (outlined in the Review and Comment dated July 8, 2019) was to de-commission and demolish MACCRAY East Elementary School building located in Raymond, Minnesota; and

WHEREAS, in an effort to be respectful to the community of Raymond, the District issued letters to the City of Raymond (the "City") through its legal counsel (Kennedy & Graven, Chartered) on July 26, 2021, again on November 5, 2021, and finally on December 2, 2021, asking that if the City was interested in purchasing the building and the property, that a response be received by the District no later than December 31, 2021; and

WHEREAS, the District received written confirmation from the City on 12/07/2021 that the City is interested in purchasing a portion of the building and the property that is shown on the attached Exhibit A; and

WHEREAS, representatives from the District met with representatives from the City to review the building and the property's existing conditions and confirm the City's interest in the building and the property; and

NOW, THEREFORE, BE IT RESOLVED, the School Board hereby determines and authorizes as follows:

1. ICS (the District's Program Manager) proceed with all efforts and coordination necessary to prepare the bidding documents necessary to receive competitive bids for de-commissioning and demolishing all portions of MACCRAY East Elementary located in Raymond, Minnesota with the exception of the portion of the building that the City has

expressed interest in purchasing from the District for \$1.00.

2. All other matters related to future use and/or lease/sale of the land on which the building is located will be addressed and acted upon by the District at future school board meeting(s). These items include, but are not limited to:
 - a. Drafting a formal agreement between the District and the City identifying the parameters and terms of the sale of the portion of the property/building that the City wishes to acquire, including, but not limited to:
 - i. Coordination between the City and the District (and ICS) related to the responsibilities of each party with respect to the preservation of the portion of the building that the City is interested in acquiring during the demolition process of the other portion of the building.
 - ii. Ensuring that there are adequate protections for the District with respect to the sale of the building/property to the City, including that the building/property is being purchased by the City in “as is” condition with respect to its condition of title and physical condition and that there be a deed restriction on the property that will not allow for uses that compete with the District’s services in the City.
 - iii. The platting or subdivision of the property in order to facilitate the sale of a portion of the property to the City, if necessary.
 - iv. Entering into a lease of the portion of the building/property to be owned and operated by the City, that needs to be utilized by the District, if necessary.
 - v. Entering into a lease or license agreement related to the use of the ballfields, if necessary.

The motion for the adoption of the foregoing Resolution was duly seconded by Board Member Brandt, and upon vote being taken thereon, the following voted in favor thereof: Brandt, Schwitters, Alsum, Ruitter, Thein, Mueller.

and the following voted against the same: none

whereupon said Resolution was declared duly passed and adopted.

EXHIBIT A

Depiction of the Portion of the Existing Building in which the City wishes to Purchase



**EXTRACT OF MINUTES OF THE MEETING
OF THE SCHOOL BOARD
OF INDEPENDENT SCHOOL DISTRICT NO. 2180
MACCRAY PUBLIC SCHOOLS, MINNESOTA**

Pursuant to due call and notice thereof, a regular meeting of the School Board of Independent School District No. 2180, MACCRAY Public Schools, Minnesota was held on the 10th day of January, 2022.

The following members were present: Brandt, Schwitters, Alsum, Ruiters, Thein, Mueller and the following members were absent: none.

Board Member Thein introduced the following Resolution and moved its adoption:

**RESOLUTION DIRECTING ICS (THE DISTRICT'S PROGRAM MANAGER) TO
PROCEED WITH THE PREPARATION OF BID DOCUMENTS TO DECOMMISSION
AND DEMOLISH THE MACCRAY WEST ELEMENTARY BUILDING LOCATED IN
MAYNARD, MINNESOTA**

WHEREAS, on November 5, 2019, the Bond Referendum put forward by ISD #2180 MACCRAY Public Schools (the "District") was successfully passed by the voters within the District's boundaries; and

WHEREAS, part of the identified scope of the Bond Referendum (outlined in the Review and Comment dated July 8, 2019) was to de-commission and demolish MACCRAY West Elementary School building located in Maynard, Minnesota; and

WHEREAS, in an effort to be respectful to the community of Maynard, the District issued letters to the City of Maynard (the "City") through the District's legal counsel (Kennedy & Graven, Chartered) on July 26, 2021, again on November 5, 2021, and finally on December 2, 2021, asking that if the City was interested in purchasing the MACCRAY West Elementary School building and property, that a response be received by the District no later than December 31, 2021; and

WHEREAS, the District did not receive written confirmation from the City that the City was interested in purchasing the building or property; and

NOW, THEREFORE, BE IT RESOLVED, the School Board hereby determines and authorizes as follows:

3. ICS (the District's Program Manager) proceed with all efforts and coordination necessary to prepare the bidding documents necessary to receive competitive bids for de-commissioning and demolishing of all portions of the MACCRAY West Elementary School building located in Maynard, Minnesota.
4. All other matters related to future use and/or lease/sale of the land on which the building is located will be addressed and acted upon by the District at future school board

meeting(s). These items include, but are not limited to:

- a. The platting or subdivision of the property in order to facilitate the sale of the property by the District.
- b. Recording a restrictive covenant against the property that would restrict its use if it were sold to a third party to uses that do not compete with the District in order to protect the District's interests and enrollment numbers.
- c. Entering into leases or license agreements related to the use of the property between the District and third parties.

The motion for the adoption of the foregoing Resolution was duly seconded by Board Member Ruiter, and upon vote being taken thereon, the following voted in favor thereof: Thein, Ruiter, Alsum, Schwitters

and the following voted against the same: Mueller, Brandt

whereupon said Resolution was declared duly passed and adopted.